

**North Brunswick Public Library
Board of Trustees Meeting Minutes
November 16, 2022**

Location: ZOOM meeting held due to HVAC repairs in Library

Attendance:

Trustees: Antora Banerjee, Christine Braccino, Susan Mitchell, Alberta Paladino, Ann Rosenzweig, Bruce Trattler

Trustees Not Present: Matt Almeida, Melanie Paccillo, John Willard

Library Director: Zoltan Braz (Library Director)

At 7:04 P.M., with a quorum present, Mr. Trattler, President, called the meeting to order. He asked if proper notice of the meeting was given as required by the New Jersey Sunshine Laws. Mr. Braz, Library Director, confirmed that proper notice was given.

Mr. Trattler introduce Ms. Banerjee, new Library Trustee joining the Board. On behalf of Mr. Trattler, Mr. Braz administered the Trustee oath with Ms. Banerjee which she accepted.

Minutes of October 19, 2022 Board of Trustees Meeting

A motion was made to approve the October board meeting minutes.

Motion: Ms. Paladino

Second: Ms. Mitchell

Approval: Unanimous

Correspondence

Mr. Braz shared that a letter was received inquiring if library was accepting book donations. He responded to letter that library is not accepting donations for now.

Payment of Bills

A motion was made to approve the payment of November bills.

Motion: Ms. Mitchell

Second: Ms. Braccino

Approval: Unanimous

Treasurer's Report

The Treasurer's Report as of 10/31/2022 was submitted to the board review. No items of note.

Statistical Report

Mr. Braz shared the October 2022 Statistical Report with the board for review. No items of note.

Director's Report

Mr. Braz submitted to and reviewed with the board the November Director's Report.

Committees' Reports

Personnel and Salary

Mr. Braz shared that candidate interviews continue for the library's open positions.

Contract Negotiations

Mr. Trattler shared that contract negotiations with the union should be completed soon, and will share with board after it is finalized.

Budget and Finance

No updates to report.

Building and Grounds

Mr. Braz shared that he continues to follow-up for repairs to be made on the library's boiler.

Friends of the Library

No updates to report.

Fundraising

Ms. Braccino shared that the Foundation board met on 11/14/2022. She has updated that board on the work that the Library Board's Capital Planning Committee has done regarding the options and funding for increasing space for the library (i.e., new library building, expansion of existing library building).

Strategic Plan

Ms. Braccino shared that she, Mr. Braz and Ms. Shifton met on 11/7/2022 to work on updating the library's strategic plan for the years 2023-2025. They are targeting to share a draft of the plan with the board for review in January 2023.

Capital Planning

Follow-up Item from 10/19/2022 Board meeting: Ms. Braccino will update Ms. Paccillo, Chair of Capital Planning Committee, on the (9/27/2022) meeting with the library architect (re: expansion options) and identify next steps.

Update from 11/16/2022 Board meeting: Ms. Braccino shared that she has updated Ms. Paccillo. Ms. Paccillo scheduling meeting with Mayor and Township Council President to review.

Old Business

Ms. Braccino inquired if meeting has been held/scheduled with the town's Superintendent of Schools to review the library's outreach initiative. Mr. Braz said that he has reached out to Superintendent, and has not yet received a response.

New Business

No new business items.

Trustee Q&A

No Trustee Q&A items.

Public Hearing

No public in attendance.

Announcements

No announcements.

Adjournment

A motion was made to adjourn meeting at 7:47 P.M.

Motion: Ms. Rosenzweig

Second: Ms. Paladino

Approval: Unanimous

Meeting minutes submitted for approval by Christine Braccino, Board Secretary