

**North Brunswick Public Library  
Board of Trustees Meeting Minutes  
August 16, 2022**

**Location:** Meeting held in library children's section

**Attendance:**

Trustees: Matt Almeida, Christine Braccino, Susan Mitchell, Melanie Paccillo, Alberta Paladino, Bruce Trattler

Trustees Not Present: John Willard, Ann Rosenzweig

Township Council Liaison (not present): Dr. William Lopez

Library Staff: Zoltan Braz (Library Director), Anna Shifton (Senior Librarian)

At 7:07 P.M., with a quorum present, Mr. Trattler, President, called the meeting to order. He asked if proper notice of the meeting was given as required by the New Jersey Sunshine Laws. Mr. Braz, Library Director, confirmed that proper notice was given.

**Minutes of July 19, 2022 Board of Trustees Meeting**

A motion was made to approve the July board meeting minutes.

Motion: Ms. Paccillo

Second: Ms. Paladino

Approval: Unanimous

**Correspondence**

Mr. Braz shared that there was no correspondence received.

**Payment of Bills**

A motion was made to approve the payment of August bills.

Motion: Ms. Mitchell

Second: Ms. Paccillo

Approval: Unanimous

**Treasurer's Report**

The Treasurer's Report as of 7/31/2022 was submitted to the board review. No items of note.

**Statistical Report**

Mr. Braz shared the Statistical Report as of 7/31/2022 with the board for review. No items of note.

### **Director's Report**

The August Director's Report was submitted to the board for review. It included updates on the restart of ESL classes, library's community outreach at the town's National Night Out, library's hosting of an End of Summer Reading party, and the order of additional security cameras for inside the library building.

### **Committees' Reports**

#### **Personnel and Salary**

No updates to report.

#### **Contract Negotiations**

Mr. Trattler shared that he and Mr. Braz have met with the union to start contract negotiations, and he will update the board as negotiations continue.

#### **Budget and Finance**

No updates to report.

#### **Building and Grounds**

Mr. Braz provided update on Buildings and Grounds in his July Director's Report.

#### **Friends of the Library**

No updates to report.

#### **Fundraising**

Ms. Braccino shared that the August 1, 2022 foundation board meeting was not held as there was not a quorum. Next scheduled meeting will be November 14, 2022.

#### **Strategic Plan**

No updates to report.

#### **Capital Planning**

In follow-up to the Capital Planning Committee's 6/14/2022 meeting with Mayor Womack to discuss the library's building space options and funding, Ms. Paccillo shared that she had meeting with Mayor Womack and Justine Progebin, the town's business administrator, to explore fundraising options for a new library building. In follow-up to that meeting, she shared that further discussions will be held, and she will continue to provide the board with updates on progress.

#### **Old Business**

No items.

#### **New Business**

No items.

### **Trustee Q&A**

Ms. Braccino inquired on the status of the new library initiative to focus on increasing library cardholdership. Ms. Shifton shared that a plan has been developed and it is in the process of being implemented by the library staff. It includes more outreach to the community and schools.

*Follow-up for Ms. Mitchell* - schedule time for the town's Superintendent of Schools to meet with Mr. Braz and Ms. Shifton to review the library's initiative.

Mr. Trattler shared that Patmos Library in Jamestown, Michigan was recently defunded by its township amid a campaign against LGBTQ materials on the library shelves. Ms. Braccino shared that one of the sessions at the June 2022 NJLA conference focused on how libraries are being challenged with materials censorship. She shared that one of the session's speakers said that if a library has a policy about this, it should share the policy with parties including the township government and schools for their awareness and support.

*Follow-up for Mr. Braz* - Share library's policy regarding materials censorship with township government and schools.

### **Public Hearing**

No public in attendance.

### **Announcements**

Mr. Braz shared -

- The NJ Virtual Trustee Institute meeting will be on held on October 8, 2022. Trustees can register for meeting and hours will qualify for the board's continuing education.
- The library will no longer provide masks to the public. Masks are currently optional to wear in the library.

### **Adjournment**

A motion was made to adjourn meeting at 8:00 P.M.

Motion: Ms. Mitchell

Second: Mr. Almeida

Approval: Unanimous

\*\*\*\*\*

**Meeting minutes submitted for approval by Christine Braccino, Board Secretary**